

Name _____

Address _____

Phone Number _____

Date _____

Punjab National Bank

Dudahi Kushinagar

Subject: Request to Close Account and Transfer Funds to New Account

Dear Sir/Madam,

I am writing to request the closure of my existing bank account with account number

_____. I would like to transfer the remaining balance in this account to my

new account at _____, which has the account number _____.

Please find below the details required for this account closure and fund transfer:

1. Current Account Details (To Be Closed):

- Account Holder's Name: _____

- Account Number: _____

- Branch Name: _____

2. New Account Details (To Receive the Funds):

- Account Holder's Name: _____

- Account Number: _____

- Bank Name: _____

- Branch Name (if applicable): _____

Thank you for your assistance in handling this request. I look forward to a smooth account closure and fund transfer process.

Sincerely,

Your Signature

Your Full Name _____